Job Posting
Supervisor, Group (East) (Toronto, M5G 1Y8)

Providing international visitors with an opportunity to enrich their lives through a unique Canadian cultural learning experience.

Position:

Informed by Muskoka Language International's (MLI's) mission statement and service values, the Supervisor, Groups is **accountable for the successful implementation of custom designed international school group programs** in his or her assigned region (East) **from the point of sale, through post program evaluation** for student groups coming from a variety of countries including Japan, Mexico, Thailand, Korea, China, etc.

The Supervisor, Groups (East) reports directly to MLI's Partner and works in collaboration with his or her counterpart in western Canada and the Managers / departments of MLI's other service areas to **increase organizational capacity** and to **ensure a uniform consistent level of service for internal and external clients**, particularly those that operate programs both in the east and west.

Work is executed **in-office** (either Toronto or Vancouver) **with extensive travel** to various local communities in his/her geographic area of responsibility.

You are:

- A capable leader, with a minimum of 3 to 5 years of supervisory experience, including the Supervision of remote employees
- A team player, flexible, with exceptional problem-solving skills
- A strong communicator, with staff and with customers
- A planner and organizer, both deadline and detail oriented
- **Fully fluent in English, and Japanese both written and verbal**
- Fluent in a third language (Mandarin, Spanish, Portuguese, German) is an asset
- A Canadian citizen or permanent resident of Canada
- Proficient in on-the-fly mathematical calculations and financial transactions related to sales quotations

You have:

- A degree or diploma in a related field of study
- Experience with international students, Canadian high school system and Canada Immigration, with an understanding and sensitivity to cultural differences
- A valid driver's license

Celebrating over 20 years of success, **MLI** is a premier International student placement organization with offices in Toronto and Vancouver providing experiences to students from 15 countries to over 100 communities / 8 provinces within Canada.

MLI is a growing leader in the under 18 International Student market and offers competitive compensation (*starting salary $55 - $60,000*) and benefits, on-the-job training, cross training, and a supportive team environment. You will be working along-side company owners and decision makers.

If you are looking to be part of a growing business and make an impact Join our team!

Watch our video to see the experiences you could be a part of shaping:

Persons with disabilities requiring accommodation in the application process, or those requiring job postings in an alternative format, please follow link above for information.

Apply with resume and cover letter to tkuusk@mliesl.com